

MINUTES  
UNOFFICIAL COPY

REORGANIZATION MEETING  
OF THE BOARD OF EDUCATION

DATE: TUESDAY, JULY 11, 2017  
TIME: 6:30 P.M.  
2017-2018-01

PLACE: ADMINISTRATION OFFICE  
1881 DEER PARK AVENUE  
DEER PARK, NY 11729

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MEMBERS PRESENT: Mr. Al Centamore  
Mr. John Gouskos  
Mrs. Donna Marie Elliott  
Ms. Donna Gulli Grunseich  
Mr. Robert Marino  
Mr. Keith Rooney  
Mrs. Kristine Rosales

STAFF PRESENT: Ms. Eva Demyen, Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Mr. James Cummings, Asst. Superintendent  
Ms. Laura Ferrugiari, Attorney (excused 7:35 p.m.)  
Ms. Lisa Brennan, District Clerk (excused 7:35 p.m.)

**CALL TO  
ORDER**

The meeting was called to order at 6:30 p.m. Upon a motion by Mr. Rooney, seconded by Mrs. Rosales, the Board of Education adjourned for an Executive Session at to discuss a personnel issue. The Board of Education reconvened at 7:00 p.m. into an open session and continued with the pledge of allegiance.

**APPOINTMENT  
OF TEMPORARY  
CHAIRPERSON**

Upon a motion by Mrs. Rosales, seconded by Mrs. Elliott, the Board of Education appointed **Ms. Lisa Brennan** as temporary chairperson.

**APPOINTMENT OF  
SCHOOL DISTRICT  
LAW FIRM**

Upon a motion by Ms. Gulli Grunseich, seconded by, Mrs. Rosales, the Board of Education approved the law firm of **Frazer & Feldman, LLP**, 145 Kellum Place, Garden City, NY 11530, as the school district law firm for the Deer Park Union Free School District for the 2017-2018 school year.

**OATH OF OFFICE FOR TRUSTEES & SUPERINTEDENT**

Ms. Ferrugiari administered the Oath of Office to the elected trustees of the Board of Education, the Superintendent and District Clerk:

**Mr. Al Centamore**                                      **Ms. Eva J. Demyen**  
**Ms. Donna Gulli Grunseich**   **Ms. Lisa Brennan**

**PRESIDENT OF THE BOARD OF EDUCATION**

Upon a motion by Mrs. Elliott, seconded by Mrs. Rosales, the Board of Education voted unanimously to elect **Mr. John Gouskos**, as President of the Board of Education for the 2017-2018 school year.

**VICE PRESIDENT OF THE BOARD OF EDUCATION**

Upon a motion by Mr. Centamore, seconded by Mr. Marino, the Board of Education voted unanimously to elect **Mrs. Donna Marie Elliott**, as Vice President of the Board of Education for the 2017-2018 school year.

Ms. Ferrugiari administered the Oath of Office to Mr. John Gouskos, President and Mrs. Donna Marie Elliott, Vice President

**APPOINTMENTS OF DISTRICT OFFICERS**

**DISTRICT CLERK**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Lisa Brennan**, as District Clerk for the 2017-2018 school year.

**INTERNAL CLAIMS AUDITOR**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Emkay Consulting, LLC**, as Internal Claims Auditor for the 2017-2018 school year.

**DISTRICT TREASURER**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Renee Pappone**, as Treasurer for the 2017-2018 school year.

**DEPUTY TREASURER**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Janet Metzler**, as Deputy Treasurer for the 2017-2018 school year.

**INTERNAL  
AUDITOR**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **R.S. Abrams & Co. LLP**, as Internal Auditor for the 2017-2018 school year.

**OTHER APPOINTMENTS**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the following appointments were approved by the Board of Education for the Deer Park Union Free School District for the 2017-2018 school year.

(A) School District Physician -	Dr. Anthony Donatelli
(B) School District Auditor -	Nawrocki Smith LLP
(C) School District Architect -	JAG Architects
(D) School District Financial Advisor -	Munistat Service, Inc.
(E) School District Bond Counsel -	Hawkins, Delafield & Wood
(F) Compliance Officer -	Mr. James Cummings
(G) Superintendent Hearing Officer -	Mr. James Cummings
(H) Records Access Officer -	Ms. Lisa Brennan
(I) Records Access Appeals Officer -	Ms. Eva Demyen
(J) School Representative/Title I funds -	Dr. Danielle Sheridan
(K) Section 504 Appeals Officer -	Mr. James Cummings
(L) Title IX Coordinator -	Mr. James Cummings
(M) Chief Emergency Officer -	Ms. Eva Demyen

**DESIGNATIONS**

Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the following designation appointments were approved by the Board of Education for the Deer Park Union Free School District for the 2017-2018 school year.

(A) Official Bank Depositories -	(attached in file)
(B) Regular Monthly Meetings -	4 <sup>th</sup> Tuesday of each month (unless noted)
(C) Official Newspapers -	Newsday, Beacon, L.I. Business News

## **AUTHORIZATIONS**

Upon a motion by Mr. Centamore, seconded by Mrs. Rosales, the following appointments for authorizations were approved by the Board of Education for the Deer Park Union Free School District for the 2017-2018 school year.

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Deputy Purchasing Agent - Ms. Marguerite Jimenez
- (F) Establishing Petty Cash Funds -
  - John Quincy Adams School Mr. Christopher Molinelli \$ 100.00
  - May Moore School Ms. Alicia Konecny \$ 100.00
  - John F. Kennedy School Ms. Susan Bonner \$ 100.00
  - Robert Frost School Dr. Eliana Levey \$ 100.00
  - High School Mr. Charles Cobb \$ 100.00
  - Superintendent's Office Ms. Eva Demyen \$ 100.00
  - Asst. Supt. Business Ms. Marguerite Jimenez \$ 100.00
  - Asst. Supt. Special Ed Mr. James Cummings \$ 100.00
  - District Admin. for H.R. Ms. Mary Reynolds \$ 100.00
  - District Clerk Ms. Lisa Brennan \$ 100.00
  - Transportation Ms. Pat Shea \$ 100.00
  - Buildings and Grounds Mr. Robert Woosley \$ 100.00
- (G) Designation's of authorized signature on checks: President of BOE, Ms. Renee Pappone, Ms. Janet Metzler or Ms. Lynda Emig
- (H) Cell Phone List (attached in file)
- (I) Approvals for conferences/workshops/conventions - Ms. Eva Demyen with related expenses

## **BONDING OF PERSONNEL**

Upon a motion by Mr. Marino, seconded by Mrs. Elliott, the following appointments for Bonding of Personnel were approved by the Board of Education for the Deer Park Union Free School District for the 2017-2018 school year.

- (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

**ESTABLISH  
MILEAGE  
REIMBURSE-  
MENT RATE**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education approved the following as mileage reimbursement for the Deer Park Union Free School District for the 2017-2018 school year.

**Currently, 53.5/mile; Rate is determined by Board of Education**

**BOARD OF  
EDUCATION  
COMMITTEES/  
CHAIRPERSONS**

Upon a motion by Mr. Rooney, seconded by Mr. Centamore, the Board of Education unanimously approved the following committees and chairperson(s) for the 2017-2018 school year.

Technology –	Mr. John Gouskos
Facilities & Grounds –	Mr. Robert Marino & Mr. Al Centamore
Special Education –	Mr. Keith Rooney & Mrs. Donna Marie Elliott
Wellness –	Mrs. Donna Marie Elliott
ENL -	Ms. Donna Gulli Grunseich & Mrs. Kristine Rosales

**APPOINTMENT  
OF AUDIT  
COMMITTEE  
MEMBERS**

Upon a motion by Mrs. Elliott, seconded by Mr. Marino, the Board of Education unanimously approved the following members to the Audit Committee for the 2017-2018 school year.

Mr. John Gouskos  
Ms. Donna Gulli Grunseich  
Mrs. Kristine Rosales

**APPOINTMENT OF  
DISTRICTWIDE  
SCHOOL SAFETY  
PLAN COMMITTEE**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education unanimously approved the following members to the School Safety Plan Committee for the 2017-2018 school year.

Ms. Marguerite Jimenez – District Office  
Mr. John Heeg – Robert Frost  
Mr. Steve Hampson – Safety Officer  
Mr. Robert Woolsey – Supervisor B&G  
Ms. Kathy Ugalde – Robert Frost  
Ms. Donna Marie Elliott – Board of Education  
Mr. Dave Deprima – High School

**APPOINTMENT  
OF DIGNITY ACT  
COORDINATORS  
(DACS)**

Upon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich, the Board of Education unanimously appointed the following staff as DACS:

James Cummings – District Dignity Act Coordinator	
Craig Evans & Barbara Charity –	High School
Philip Paniccia & Kescha Correa –	Robert Frost
Shaun Mcleod & Carol Miller-Douglas –	John F. Kennedy
TBD & Francine Fair –	John Quincy Adams
Alicia Konecny & Andrea Nelson Williams –	May Moore

**DISCLOSURE  
OF BOARD OF  
EDUCATION  
EMPLOYERS**

Upon a motion by Mr. Rooney, seconded by Mrs. Rosales, the Board of Education approved the following disclosure of Board of Education employers.

Mr. Al Centamore -	Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott –	Safety & Environmental Solutions, Inc.
Mr. John Gouskos –	JP Morgan/Chase
Ms. Donna Gulli Grunseich -	Retired
Mr. Robert Marino –	Verizon
Mr. Keith Rooney –	National Grid
Mrs. Kristine Rosales -	Queens College – City University of NY & Data, LLC

**NEW BUSINESS:**

**COMMITTEE ON  
SPECIAL EDUCATION,  
SUBCOMMITTEE  
ON SPECIAL  
EDUCATION AND  
COMMITTEE ON  
PRESCHOOL  
SPECIAL EDUCATION  
MEMBER  
RECOMMENDATIONS**

*Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education unanimously approved the following Resolution:*

**Committee on Special Education  
2017/2018**

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2017/2018 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist: Mr. James Cummings  
Member (Rotational) Mr. David Renahan  
Ms. Theresa Ceruti  
Dr. David Kessler  
Dr. Michelle Cangelosi  
Dr. Iris Marchon  
Ms. Kara Micucci  
Ms. Susan Pawluk  
Mr. Scott Agnew  
Ms. Amanda Luciano  
Ms. Mary Reynolds

School District Physician: Dr. Anthony Donatelli

Building Administrators: Mr. Christopher Molinelli  
Mr. Gary Ramonetti  
Mr. Charles Cobb  
Ms. Eliana Levey  
Ms. Susan Bonner

Mr. Shaun McLeod  
Ms. Alicia Konecny  
Mr. Craig Evans  
TBD  
Ms. Kelly Benson  
Mr. Philip Paniccia  
Mr. Sean O'Brien

School Social Workers: Ms. Barbara Charity  
Ms. Kescha Correa  
Ms. Carol-Miller Douglas  
Ms. Francine Fair  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams

Committee on Special Education

2017/2018

Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education  
2017/2018

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. David Renahan  
Ms. Theresa Ceruti  
Dr. David Kessler  
Dr. Michelle Cangelosi  
Dr. Iris Marchon  
Ms. Kara Micucci  
Ms. Susan Pawluk  
Mr. Scott Agnew  
Ms. Amanda Luciano  
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Christopher Molinelli



Mr. Gary Ramonetti  
Ms. Eliana Levey  
Mr. Charles Cobb  
Ms. Susan Bonner  
Mr. Shaun McLeod  
TBD  
Ms. Alicia Konecny  
Ms. Kelly Benson  
Mr. Craig Evans  
Mr. Sean O'Brien  
Mr. Philip Paniccia

Social Workers:

Ms. Barbara Charity  
Ms. Kescha Correa  
Ms. Carol Miller-Douglas  
Ms. Francine Fair  
Ms. Chenoa Mattila  
Ms. Andrea Nelson Williams

Subcommittee on Special Education  
2017/2018  
Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education  
2017/2018

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2017/2018 school year include the following personnel and residents:

District Administration  
Chairperson: School Psychologist

Mr. David Renahan  
Mr. Scott Agnew

Ms. Sue Pawluk  
Ms. Theresa Ceruti  
Ms. Amanda Luciano

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

### **2017-2018**

#### **PROFESSIONAL DEVELOPMENT PLAN**

*Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

**FURTHER RESOLVED**, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

### **2017-2018**

#### **DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS**

*Upon a motion by Mr. Rooney, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

### **CODE OF CONDUCT**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the Code of Conduct as accepted and adopted by the Board of Education and placed in the Board of Education policy manual.

**JOINT  
MUNICIPAL  
COOPERATIVE  
BIDDING PROGRAM  
FOR GENERAL  
SERVICES  
AND SUPPLIES  
(2017-2018)**

*Upon a motion by Mr. Marino, seconded by Mr. Rooney, the Board of Education unanimously approved the following Resolution:*

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the DEER PARK UNION FREE SCHOOL DISTRICT, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**FIRST  
READING**

*Upon a motion by Mrs. Elliott, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

## **OF POLICIES**

**RESOLVED**, that the Board of Education approve revisions to the below listed policies:

- #0115 – Student Harassment & Bullying Prevention & Intervention
- #4321.14 – Special Education Personnel
- #5100 – Student Attendance
- #6240 – Investments
- #6700 – Purchasing
- #9645 – Disclosure of Wrongful Conduct (whistleblower policy)

## **SECOND READING AND APPROVAL OF POLICY #5420**

*Upon a motion by Mrs. Elliott, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education policy manual:

- #5420 – Student Health Services

## **ADOPTION OF BYLAWS AND STATEMENTS OF POLICY**

*Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Union Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2017 through June 30, 2018, subject to such amendment as may be ordered by the Board.

**EMERGENCY**  
**BOILER**  
**REPLACEMENT**  
**AT ABRAHAM**  
**LINCOLN SCHOOL**

*Upon a motion by Mr. Marino, seconded by Mr. Centamore, the Board of Education approved the following Resolution:*  
**MR. ROONEY - ABSTAINED**

Whereas, the Deer Park Union Free School District is required to maintain a safe environment for students and staff in the buildings;

Whereas, the boilers at the Abraham Lincoln School have been condemned after an insurance inspection;

Whereas, such conditions represent a material threat to the health and safety of the students and staff of the Deer Park Union Free School District;

Now, therefore, be it Resolved, that in accordance with all applicable laws and regulations, the Board of Education hereby declares these conditions to be an emergency affecting public buildings, public property and the health and safety of students and staff, which requires immediate action to replace and restore the boilers to return them to normal operating condition, and directs the Administration to take immediate action to address these problems.

**APPROVAL**  
**OF**  
**SCHEDULE**

*Upon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich, the Board of Education approved the following Schedule D.*

**Bids for Bid # BDP17-020 Contract #1 – Roof Replacement for Robert Frost Middle School were received and opened at 11:30 am on July 6, 2017.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law.

Bids were received from the following vendors:

A1 Construction Services, Inc.	\$1,380,000.00
Icon Contracting Group, Inc.	\$ 963,000.00
Marfi Contracting Corp.	\$1,288,000.00

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. Vendors in attendance were the following: Steve Gianniotis, SCC Construction Management; Talha Rehman, A1 Construction Service, Inc.; Diane Mertens, CIS Construction; and Icon Construction.

It is recommended that the bid not be awarded to any of the bidding vendors. We recommend this contract be rebid as part of the Summer 2018 projects.

## **CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION**

- Mr. Gouskos commented on how smoothly High School Graduation went and what a great night it was.

### **ADJOURN**

Upon a motion by Mr. Marino, seconded by Mr. Rooney, the Board of Education adjourned at 7:35 p.m. and entered into an Executive Session to discuss contract negotiations. At 8:15 p.m., upon a motion by Mr. Rooney, seconded by Mr. Marino, the Board of Education adjourned for the evening.